

**WILTON PARK BOARD MEETING  
WILTON MEMORIAL HALL BACK ROOM  
SUNDAY, JULY 22, 2018  
7:00 PM**

The meeting was called to order at 7:04 PM.

**PRESENT**

Nicole Schurhamer, Lisa Jenkins, Nicole Anderson, Bryan Dusek and Cheryl Anderson.

Jenna Kirchmeier, Jess and Chad Oswald, Toni Hruby, Jen Garlie, Lea Quam, Billi Wolf, Jan Hansen and Jamie Schurhamer were also present from the community.

**TREASURER REPORT**

Nicole Schurhamer gave a brief report on the accounts with \$48,752.58 in total.

Cheryl made the motion to accept the figures, Bryan seconds. No discussion all approved.

**SUMMER PROGRAM**

Jess Oswald presented to the park board as the spokesperson for the group of parents presenting this evening. They have explained there is a really athletic group of kids in the pee wee division this year. There have been some complaints with the kids not wanting to play to just lose. The parents have asked if they can work with us and offer some support next year. They have expressed more practices, evening practices, help coaching, scheduling help to name a few areas. Lisa expressed on behalf of the Park Board that we would love for them to get involved and help with this process. In moving forward, April is the meeting to set schedules with the other communities. Lisa has offered to meet with Jess and/or other parents in March to prep for the 2019 season. They would like to get items together to share with families through the school, Miner Moments, etc. in advance.

Nicole pointed out that from the total we have in our account, we owe around \$13,000 to pay for the summer program that costs about \$15,000 to run yet. The group asked if we could charge more for participation. The Board explained that we have kept the prices low so everyone can afford in our community.

The group also discussed what could they do to help as far as improving the park. They would like to see a batting cage, pitching machine, etc. They have offered to help do fundraising to afford the equipment. Nicole S. pointed out the School does own a pitching machine and that if they work with getting permission from the school there should be no problem in using the machine. Batting/pitching cages are being discussed in the planning of the renovation.

**SOFTBALL FIELD**

Lisa, Nicole S. and Jamie S. shared our current plans to finish the baseball field side of the park right now and what it involves

We discussed the need to take down the old scoreboard. It is so outdated the wires are on the outside, we cannot get bulbs to replace anymore and it can only be seen from one side. The replacement we would like will be a dual purpose, football, softball and baseball scoreboard. Jamie offered that if the group would like to help make a difference in the field maybe they could help fundraise \$25,000 to 30,000 for the scoreboard replacement. Members present mentioned possibilities of grants, etc. and Lea Quam will get in touch with Vicky Bender who is already working on this through the school and offer her their help on this project.

Project estimates are fencing for \$14,000, 4 loads of agri lyme will be needed at \$2000/load, Batting Cage \$2,500 that includes the poles, and Sprinklers will be \$5,000. We have hopes of getting the cement donated and volunteers to help form the dug-outs. We are in the "Ballpark" of spending around \$46,700 to complete this project. Jamie proposed to approach the 1 Cent Sales Tax committee to see if they would be willing to help out in the financials for this project. If the Park Board could commit to \$20,000 this year the fence, concrete and dugout work could be completed (excluding the agri lyme). And we could get the grass seeded also. Nicole A. made a motion to commit \$20,000 to the first stage of this project, fence, concrete and dugouts if possible. Bryan seconds and the motion to move forward was approved. Cheryl made a motion for Jamie to contact the 1Cent Sales Tax Committee and represent the Park Board by requesting additional help to cover this project from them. Nicole A. Seconds, all approved, motion carried.

#### **TREE DAMAGE**

We did have to pay for someone to remove the trees lost in the storm. The bill has not yet been received. Lisa will call to find out what is owed.

#### **BUILDING DAMAGE**

Nicole S. has been working diligently with the insurance company for reporting the damage to the building and has been helping them complete a boat load of paperwork (and we don't even have a boat dock) they have required from us. Everything should be submitted now. Lisa reported the damage to the concession stand has been fixed, that was donated labor, just a few shingles replacement.

We will table the rest of the repair work until the next meeting.

#### **WILD IN WILTON**

June 15, 2019 is the date for Wild in Wilton next year. We asked the group present if they would like to help with this event next year it would be great. This year we canceled the event due to lack of help. The Park Board is always a group of volunteers, and we had two members taking on new jobs for the summer, one recovering from a major surgery and there was just not enough help. Lisa talked about trying to put out the word to the community this fall on Facebook and see if we can get more people to help in the planning. We would like to see more committees to take on parts of the event.

Nicole S. will update the Wild in Wilton Facebook Page (which also serves as the Park Board Page).

#### **ELECTION OF OFFICERS**

Nicole A. made a motion to nominate Lisa as President, Bryan as Vice President, Nicole S. as treasurer. Cheryl nominated Nicole A. as secretary. Nicole S. seconded. Nominations ceased and the vote was unanimous. Cheryl did state that she would continue for a year or two longer on the committee.

#### **BUDGET**

Nicole S. presented the group with a preliminary budget for 2019. Nicole A. made a motion to approve the preliminary budget. Bryan seconded and the vote was unanimous.

#### **NEXT MEETING AND ADJOURNMENT**

Sunday, August 19 at 8:00 PM will be the date for the next meeting.

**WILTON PARK BOARD MEETING  
WILTON MEMORIAL HALL BACK ROOM  
SUNDAY, AUGUST 19, 2018  
8:00 PM**

**PRESENT**

The meeting was called to order at 8:01 PM with Nicole Schurhamer, Lisa Jenkins, Nicole Anderson, Bryan Dusek, Cheryl Anderson present for the meeting. Jamie Schurhamer from the community was also in attendance.

**TREASURER'S REPORT**

Balance in the accounts is \$46,773.17. Nicole S. reported she paid out \$1300.00 for tree damage \$295 to Hefty Seed for some gypsum and fertilizer, Ottetail 68.17 for bills. She also received \$23.17 from McClean County.

**OLD BUSINESS**

**MINUTES**

Mr. Dusek made a motion to approve the last set of minutes, Nicole Anderson seconded. No further discussion. Motion carried unanimously.

**WILD IN WILTON**

Again the date for Wild in Wilton will be June 15, 2019. We will meet in October of this year to put together committees. An invitation will be placed on our Facebook page in the chance that these minutes do not get published. We will wait until the September meeting to find a date in October that will work for everyone's schedules.

**SUMMER PROGRAM**

We will organize next summer's program in March. As requested by members of the community, we will also post on Facebook in advance so parents may attend and help in this process.

**SCOREBOARD UPDATE**

There was no update available.

**WATER LEAK**

We have a water leak by the pump house. Jamie has talked with Myron Basaraba about it and he knows what the problem is. He said he can dig it up and fix it. There is a kit to repair it estimating approximately \$300 to \$400. Cheryl said why yes let's have Myron Basaraba get in there and fix it for us. Nicole S. agreed giving a second to the motion. Jamie said he would reach Myron and get him working on the repairs. No further discussion. All approved. Motion carried.

**END OF SEASON SHUTOFF**

We discussed that this year Homecoming will be on the Wilton field. After all the football games, Junior High and High School have been completed we will get the water turned off and take care of blowing out those sprinkler lines. The committee reminisced and hoped they would have a warmer day to take care of our fall work this year.

## **NEW BUSINESS**

### **SALES AND USE UPDATE**

Nicole reported that she and Jamie Schurhamer went to the Sales and Use Meeting held this past week. Nicole was able to clear up some misunderstandings on the ordinance. The Park Board has a balance from Sales and Use to request in the amount of \$6,853.00 and that is in process. The Sales and Use Board has agreed to grant us \$28,147.00 from Economic Development for the project. We thanked Nicole and Jamie for presenting on our behalf on short notice. We are now just waiting on an e-mail confirmation from Patty at the City office.

### **BASEBALL FIELD PROJECT**

Jamie reported his goal for us is to work on the cement being poured Monday through Wednesday. He estimates 3 loads Agrilime will be needed, we have 2 sitting. He will also get some more sand hauled in and work on leveling that according to his plans.

Sprinkler work will also begin. He notes that we will stay away from the middle zone which is the Football field until after the school is done using the field this fall.

After the concrete is in we will want to plant grass, as long as the field is done.

It was also suggested to build a cover for the pump house after it has been repaired.

### **SPRING PROJECTS**

NorthPark – We talked about the basketball court, we have someone that is willing to tear out the concrete. Lisa will contact Great River Energy and see if we can get more cement donated for this project next year. If they can donate the concrete this year for next year, we will tear out the old concrete this fall and then be ready to form it up in the spring with a pour then. If they are not able to grant for a next summer project we will hold on tearing out that concrete. This is a project for next spring.

Driveway – We need to get on the agenda for the next City meeting to discuss the driveway project. We had visited with them a few years back and they had been in favor of this. We'll see what we can get started this fall for next spring once the Softball season is over.

Batting Cage – Nicole S. will take care of getting an update on this project for the next meeting. We are looking at 2019 for completion if all goes well.

Summer Help and Fall Maintenance Work – We are going to work on some clean-up items on Saturday, August 25 by the old garage. Nicole S. will put out on Facebook to look for some more volunteers hopefully 3 to 4 more. There is some mowing to do, sand needs to be added to the volleyball pit and Horseshoe pits. Lisa will contact the summer help to see if they can come in on Saturday and help. We will start work at 10:00 am.

### **BUDGET**

We will finalize the budget at our next meeting.

**ADJOURNMENT & NEXT MEETING**

The meeting adjourned.

Our next meeting will be Wednesday, September 12 at 7:00 PM.

Submitted by,

Nicole Anderson

**WILTON PARK BOARD MEETING  
WILTON MEMORIAL HALL BACK ROOM  
WEDNESDAY, SEPTEMBER 12, 2018  
7:00 PM**

**MINUTES**

Lisa Jenkins called the meeting to order at 7:05PM.

**PRESENT**

Lisa Jenkins, Nicole Anderson, Nicole Schurhamer, Bryan Dusek and Cheryl Anderson were present for the meeting.

**TREASURER REPORT**

Nicole S. presented the summary of bills that have been paid out. She highlighted what is outstanding. She noted the Sales and Use dollars have been deposited. Nicole A. Made a motion to approve the report as presented. Bryan Dusek seconded. All were in favor.

**SOFTBALL FIELD PROJECT UPDATE**

Nicole S. reported on the bills that were paid out for this project and emphasized we have been able to stay within the budget. There are a few outstanding bills that will be paid once the work has been completed. New bases have been ordered. Outfield fencing was discussed, but this is something that can be put on hold for now.

The building that needs painting will wait until next season.

**SOFTBALL SCOREBOARD UPDATE**

Dakota Community Bank will be the sole sponsor for the scoreboard with a 5-year pledge.

**NORTH PARK BASKETBALL COURT**

Tabled for the spring of 2019.

**ORGANIZATIONAL WILD IN WILTON MEETING**

The date of October 24, 2018 has been set as an organizational meeting for Wild in Wilton planning. We will get the message out on Facebook and through e-mails in addition to supplying to the City Auditor.

**END OF SEASON FIELD WORK**

Nothing to report.

**PARK DISTRICT ANNUAL BUDGET**

Nicole S. presented the final annual budget for approval. Bryan took a moment to recognize Nicole S. for a job well done thanking and assuring her that she always has our continued confidence in her abilities to complete this report each year and stating it truly is a just the beginning of many more good things to come in 2019. With that being said he made a motion to approve the annual budget as presented. Lisa seconded. All approved. Nicole will make sure it is submitted.

The Spring meeting date set will be March 6, 2019.

Submitted by,

Nicole Anderson

**WILTON PARK BOARD MEETING WILTON MEMORIAL HALL BACK ROOM WEDNESDAY, MARCH 6, 2019 8:00 PM MINUTES**

**TREASURER'S REPORT**

The Board members went over the treasurer's report as presented by Nicole Schurhamer.

**SOFTBALL FIELD**

We received a report that snow in all parks is fine and piling up perfectly in time for spring creating nice white piles just in time for softball to start. There is still a little work left on the sprinkler system, Bryan will be working on a dog-house to go over the hydrant for the sprinkler system as soon as the snow thaws.

Moving forward we discussed what is still needed for the softball fields. This involved fencing and a batting cage. We discussed using our dollars earned this season to get a batting cage in that can be used by softball and baseball players. We talked about requesting the Booster Club for some shared dollars to make this happen. If we also address the outfield fencing system we would be able to host not only high school girls softball but also adult softball games. It was discussed we could remove that permanent section of fence and order in enough of the temporary/removable fencing for both fields. Nicole S. took time to find out all our needs taking into consideration what we have on hand and what we need to order in to make this project work right down to 2 new sifter scoop shovels and ball babies. We also should order in a couple more loads of Agrilyme to have on hand ready to go for field repair. Nicole A. made a motion to proceed in this manner and order from the list Nicole S. prepared to complete our softball field project. Bryan gave a second, there was no opposition or chatter and the motion carried.

**SCOREBOARD**

The scoreboard is here, it is huge, and it's a beauty we are told. Mr. Schurhamer was in attendance and he has contacts that will be able to help us trench in power. He has also volunteered to check with a local sign company to find out what we need as far as a pole to get the new sign up and running for the season.

All the softball parents in attendance at the meeting this evening discussed there is a JV tournament and two night games already on the schedule. They are as excited as we are and thanked us for all the hard work and efforts we have made at improving our park for their children as well as the rest of the children of our community.

**LONG TERM GOALS FOR THE PARK**

We talked about work needed on the Crow's next. We will not tackle that this year but it could be looked at for next year.

**YARD LIGHT**

We also talked about needing a Yard Light in the park. We discussed that maybe at the time we trench in the new score board we could get this yard light taken care of as well. Park Board Meeting Minutes 3-6-19 Page 2

**PORT-A-POTTYS**

We have discussed a trial this summer of using port-a-pottys and leaving the bathrooms locked for most of the summer. We will place some at each field.

**WILD IN WILTON**

Lisa has been busy gearing up for Wild in Wilton. We have Saturday June 15 as the date. There is a working draft of the events for Saturday started. We talked about the Beer Gardens, Social Time, Pub Crawl Dance Concessions, securing a tent for the event as well as security cops.

**NEXT MEETING & ADJOURNMENT**

We have set a meeting for March 20, Wednesday, 7:00 PM in the back room of the Wilton Memorial Hall for the next Park Board meeting to discuss:

1. Wild in Wilton Committee Work
2. Upcoming Summer Program – Parents Invited

All Park Board Members were in attendance.  
The meeting adjourned at 9:15 PM.

Submitted by cma